



607-2013 ADDENDUM 3

PROFESSIONAL ENGINEERING CONSULTING SERVICES FOR THE NORTH END WATER POLLUTION CONTROL CENTRE COMPOSITE BASE PLAN

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: September 17, 2013
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20130301

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

PART A – PROPOSAL SUBMISSION

Replace: 607-2013 Proposal Submission with 607-2013 Addendum 3- Proposal Submission.

The following is a summary of changes incorporated in the replacement Proposal Submission:

Form B (R1): Delete Item Numbers 5 to 6.

Added new line item

PART B – BIDDING PROCEDURES

Revise: B9.2 to read: The Proponent shall submit a fixed fee for the following tasks as described in D6 and listed in **Form B (R1): Fees**

- (a) Project management;
- (b) Quality Level B to D;
- (c) Contract administration and engineering related to quality Level A; and**
- (d) Composite base plan**

Delete B9.3 through B9.3.3

Delete B13.2 (b)

Revise: B13.2(c)(i)(i) to read: the use of geophysics equipment and instruments or other methods for detecting pipes made from Polyvinyl chloride (PVC), high density polyethylene (HDPE) **and other non-conductive utilities;**

Delete B13.2(c)(i)(ii) through B13.2(c)(i)(iii)

PART D – SUPPLEMENTAL CONDITIONS

- Revise D6.1.1 to read: Unless otherwise stated, Appendix A – Definition of Professional Consultant Services (Consulting Engineering Services) shall be applicable to the provision of Professional Engineering services for this project. **With services related to advisory, detailed design and contract administration.**
- Add: D6.1.4 All equipment the Consultant considers necessary for this project shall be the Consultants responsibility. This excludes equipment required by a contractor for carrying out minimal intrusive excavations.
- Add D6.2.2(c)(v) Kick-off meeting between City and Contractor.
- Revise: D6.3.1(c) to read: Horizontal conductors (used for ground grids) and electrical conduits
- Revise D6.3.2(d) to read The Consultant shall provide contract administrative services for a contractor to provide minimal intrusive excavations or other appropriate methods such that that the consultant is able to retrieve quality survey A data for subsurface utilities. The consultant shall also provide engineering services related to quality level A survey.
- (i) Propose to the City locations, quantity, type method(s) and depth that is required to retrieve quality level A survey data for the project. Ensure propose methods can achieve the following accuracies
 - i. Vertical 15mm
 - ii. Horizontal 100mm
 - (ii) Allow full time inspection and supervision with the contractor.
 - (iii) Provide detailed formal construction contract estimate.
 - (iv) Provide Bid Opportunity (tender and addenda) documents and specifications consistent with the standards and guidelines of the City. Allow time for City review before the documents are posted on City website.
 - (v) Arrange for and attend bidder's site visit(s).
 - (vi) Provide appropriate response to bidders and advice to the City during the bid period.
 - (vii) Conduct a kick-off meeting with the City and Contractor.
 - (viii) Evaluate bids received. Including reviewing, analyzing, comparing, tabulating and calculating bids.
 - (ix) Issue a report that recommends a bidder for contract award. The report shall include reasons for recommending the bidder; and explanation in the variation between the consultant's construction contract estimate and the recommended bid price.
 - (x) Provide to the contractor locations for obtaining quality level A survey, ensure the contractor provides the minimal intrusive excavations in required locations.
 - (xi) Propose required fill for excavations and ensure contractor restores project site to original condition.

- (xii) Coordinate with Manitoba Telecommunications Services (MTS), SHAW and Manitoba Hydro for locates as required.
- (xiii) Issue Substantial Performance, Total Performance and Acceptance certificates
- (xiv) Provide X and Y coordinates and elevations of the top of the utility, confirm the diameter, material of the utility and other pertinent information reasonably attainable.
- (xv) Provide surveys in Geodetic Datum NAD83 – June 1990 realization UTM Zone 14 or Geodetic Datum NAD83 CSRS 1998 Epoch. Elevations shall be provided in orthometric based on control survey monuments or ellipsoidal. The City will decide on which geodetic datum and elevation values to be used.

- Revise D6.3.3(c)(v): A number of drawings have been provided along with this RFP, the City will also provide additional existing available drawings that the successful Consultant requires to complete the project. As a result of the composite base plan, the consultant is required to determine which of the provided existing drawings are obsolete. The Consultant is also required to provide red line drawings of those drawings that are not deemed obsolete.
- Revise D6.3.3(c)(i) to read The plan shall incorporate all data gathered in quality survey A surveys into the draft composite base plan submitted in **D6.3.3 (b)** with all differences between depicted **Quality** levels resolved.
- Revise D6.3.3(c)(iii) to read Drawings shall be submitted in accordance with **D6.3.3(b)(ii)** to **D6.3.3(b)(iii)**. In addition;
- Revise D10.3 to read The City intends to award this Contract by November 25, 2013.
- Revise D11.1 (b) to read Submit final composite base plan two (2) months after City awards project to contractor.