



**SUPPLY AND DELIVERY OF INSECT REPELLANT**

**URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE BID  
OPPORTUNITY**

ISSUED: April 27, 2011  
BY: Ken Stelmack  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID OPPORTUNITY AND SHALL  
FORM A PART OF THE CONTRACT  
DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid Opportunity, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 7 of Form A: Bid may render your Bid non-responsive.**

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**PART A – BID SUBMISSION**

Replace: **355-2011 Bid Submission** with **355-2011 Addendum 1 Bid Submission**. The following is a summary of changes incorporated in the replacement Bid Submission:

Form B(R1): Add Quantities to No. 1 to 6 inclusive.

Add Item 7.

**PART B – BIDDING PROCEDURES**

Revise B2.1 to read:

B2.1 The Submission Deadline is **4:00 p.m. Winnipeg time, May 2, 2011**.

**PART D – SUPPLEMENTAL CONDITIONS**

Revise **D7.3** to read:

**D7.3** The Contractor shall ensure that each end product container supplied shall contain the following information on the label regardless of public or consumer exemptions:

- (a) product identifier (name of product);
- (b) supplier identifier (name of company manufacturer or distributor that sold it);
- (c) a statement that MSDS data sheets are available in accordance with **D6**;
- (d) WHMIS hazard symbols (depicting pictures of the classifications);
- (e) risk phrases (words that describe the main hazards of the product);
- (f) precautionary measures (how to work with the product safely);
- (g) first aid measures (what to do in an emergency); and
- (h) have all text in English and French.

Delete **D8.2 (a) (ii)** and **D8.2 (a) (iv)**

Revise **D9. DELIVERY** to read:

**D9. DELIVERY**

- D9.1 Goods shall be delivered on an "as required" basis during the term of the Contract, f.o.b. destination, freight prepaid, to various locations within the City.
- D9.1.1 Goods shall be delivered within one (1) Calendar Day(s) of the placing of an order, unless otherwise allowed by the User at the time of ordering.
- D9.1.2 Initial start up delivery will be fourteen (14) Calendar Days to allow the company to obtain inventory to provide "as required" delivery.**
- D9.2 The Contractor shall confirm each delivery with the Contract Administrator or his/her designate.
- D9.3 Goods shall be delivered between 8:30 a.m. and 2:30 p.m. on Business Days.
- D9.4 Peak ordering periods may occur, during the summer months (May 24 to September 30) of each year.
- D9.5 The City intends to place orders with a minimum \$100 per order. Delivery charges, if any, that are bid on Form B (R1): Prices, may be charged where the City does not order the minimum dollar value. Where no charge is indicated on Form B (R1): Prices, it shall be assumed that there are no delivery charges for any order.**