

FORM A: BID
(See B7)

1. Contract Title SUPPLY AND DELIVERY OF DIRECT MAIL SERVICE WITH BARCODING, FOR THE WATER AND WASTE DEPARTMENT

2. Bidder

Name of Bidder

Street

City

Province

Postal Code

Facsimile Number

(Mailing address if different)

Street or P.O. Box

City

Province

Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work

The Bidder agrees that no Work shall commence until he is in receipt of a notice of award authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20_____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

SEAL

FORM B: PRICES
 (See B8)

SUPPLY AND DELIVERY OF DIRECT MAIL SERVICE WITH BARCODING, FOR THE WATER AND WASTE DEPARTMENT

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	APPROX. QUANTITY Per Year	UNIT PRICE	
					Year 1	Year 2
1.	Set-Up Cost for a Complete Job Less than 1 Thousand Pieces	E2.3 E2.5	Each	70		
2.	Machine Folding Flat Sheet Paper for Insert	E2.3 E2.6	Thousand	2 mil		
3.	Machine Inserting and Sealing 1 Insert	E2.3 E2.7	Thousand	1.2mil		
4.	Machine Inserting and Sealing 2 Inserts	E2.3 E2.7	Thousand	220k		
5.	Machine Inserting and Sealing 3 Inserts	E2.3 E2.7	Thousand	290k		
6.	Machine Inserting and Sealing 4 Inserts	E2.3 E2.7	Thousand	290k		
7.	Job Pick-Up	E2.3 E2.8	Each	252		
8.	Job Delivery	E2.3 E2.9	Each	252		
TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____						

 Name of Bidder