



**THE CITY OF WINNIPEG**

# **BID OPPORTUNITY**

**BID OPPORTUNITY NO. 282-2008**

**PROVISION OF BUS TOURS (LEISURE GUIDE 2008)**

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## **PART B - BIDDING PROCEDURES**

### **B1. CONTRACT TITLE**

B1.1 PROVISION OF BUS TOURS (LEISURE GUIDE 2008)

### **B2. SUBMISSION DEADLINE**

B2.1 The Submission Deadline is 4:00 p.m. Winnipeg time, May 2, 2008.

B2.2 Bids determined by the Manager of Materials to have been received later than the Submission Deadline will not be accepted and will be returned upon request.

B2.3 The Contract Administrator or the Manager of Materials may extend the Submission Deadline by issuing an addendum at any time prior to the time and date specified in B2.1.

### **B3. ENQUIRIES**

B3.1 All enquiries shall be directed to the Contract Administrator identified in D4.1.

B3.2 If the Bidder finds errors, discrepancies or omissions in the Bid Opportunity, or is unsure of the meaning or intent of any provision therein, the Bidder shall promptly notify the Contract Administrator of the error, discrepancy or omission at least five (5) Business Days prior to the Submission Deadline.

B3.3 If the Bidder is unsure of the meaning or intent of any provision therein, the Bidder should request clarification as to the meaning or intent prior to the Submission Deadline.

B3.4 Responses to enquiries which, in the sole judgment of the Contract Administrator, require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator to all Bidders by issuing an addendum.

B3.5 Responses to enquiries which, in the sole judgment of the Contract Administrator, do not require a correction to or a clarification of the Bid Opportunity will be provided by the Contract Administrator only to the Bidder who made the enquiry.

B3.6 The Bidder shall not be entitled to rely on any response or interpretation received pursuant to B3 unless that response or interpretation is provided by the Contract Administrator in writing.

### **B4. ADDENDA**

B4.1 The Contract Administrator may, at any time prior to the Submission Deadline, issue addenda correcting errors, discrepancies or omissions in the Bid Opportunity, or clarifying the meaning or intent of any provision therein.

B4.2 The Contract Administrator will issue each addendum at least two (2) Business Days prior to the Submission Deadline, or provide at least two (2) Business Days by extending the Submission Deadline.

B4.2.1 Addenda will be available on the Bid Opportunities page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B4.2.2 The Bidder is responsible for ensuring that he has received all addenda and is advised to check the Materials Management Branch internet site for addenda regularly and shortly before the Submission Deadline, as may be amended by addendum.

B4.3 The Bidder shall acknowledge receipt of each addendum in Paragraph 8 of Form A: Bid. Failure to acknowledge receipt of an addendum may render a Bid non-responsive.

## **B5. SUBSTITUTES**

- B5.1 The Work is based on the Plant, Materials and methods specified in the Bid Opportunity.
- B5.2 Substitutions shall not be allowed unless application has been made to and prior approval has been granted by the Contract Administrator in writing.
- B5.3 Requests for approval of a substitute will not be considered unless received in writing by the Contract Administrator at least five (5) Business Days prior to the Submission Deadline.
- B5.4 The Bidder shall ensure that any and all requests for approval of a substitute:
- (a) provide sufficient information and details to enable the Contract Administrator to determine the acceptability of the Plant, Material or method as either an approved equal or alternative;
  - (b) identify any and all changes required in the applicable Work, and all changes to any other Work, which would become necessary to accommodate the substitute;
  - (c) identify any anticipated cost or time savings that may be associated with the substitute;
  - (d) certify that, in the case of a request for approval as an approved equal, the substitute will fully perform the functions called for by the general design, be of equal or superior substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance;
  - (e) certify that, in the case of a request for approval as an approved alternative, the substitute will adequately perform the functions called for by the general design, be similar in substance to that specified, is suited to the same use and capable of performing the same function as that specified and can be incorporated into the Work, strictly in accordance with the proposed work schedule and the dates specified in the Supplemental Conditions for Substantial Performance and Total Performance.
- B5.5 The Contract Administrator, after assessing the request for approval of a substitute, may in his sole discretion grant approval for the use of a substitute as an “approved equal” or as an “approved alternative”, or may refuse to grant approval of the substitute.
- B5.6 The Contract Administrator will provide a response in writing, at least two (2) Business Days prior to the Submission Deadline, only to the Bidder who requested approval of the substitute.
- B5.6.1 The Bidder requesting and obtaining the approval of a substitute shall be entirely responsible for disseminating information regarding the approval to any person or persons he wishes to inform.
- B5.7 If the Contract Administrator approves a substitute as an “approved equal”, any Bidder may use the approved equal in place of the specified item.
- B5.8 If the Contract Administrator approves a substitute as an “approved alternative”, any Bidder bidding that approved alternative may base his Total Bid Price upon the specified item but may also indicate an alternative price based upon the approved alternative. Such alternatives will be evaluated in accordance with B13.
- B5.9 No later claim by the Contractor for an addition to the Total Bid Price because of any other changes in the Work necessitated by the use of an approved equal or an approved alternative will be considered.

## **B6. BID SUBMISSION**

- B6.1 The Bid shall consist of the following components:
- (a) Form A: Bid;
  - (b) Form B: Prices.

- B6.2 Further to B6.1, the Bidder should include the written correspondence from the Contract Administrator approving a substitute in accordance with B5.
- B6.3 All components of the Bid shall be fully completed or provided, and submitted by the Bidder no later than the Submission Deadline, with all required entries made clearly and completely in ink, to constitute a responsive Bid.
- B6.4 Bidders are advised not to include any information/literature except as requested in accordance with B6.1.
- B6.5 Bidders are advised that inclusion of terms and conditions inconsistent with the Bid Opportunity document, including the General Conditions, may result in the Bid being determined to be non-responsive.
- B6.6 The Bid may be submitted by mail, courier or personal delivery, or by facsimile transmission.
- B6.7 If the Bid is submitted by mail, courier or personal delivery, it shall be enclosed and sealed in an envelope clearly marked with the Bid Opportunity number and the Bidder's name and address, and shall be submitted to:  
The City of Winnipeg  
Corporate Finance Department  
Materials Management Branch  
185 King Street, Main Floor  
Winnipeg MB R3B 1J1
- B6.7.1 Samples or other components of the Bid which cannot reasonably be enclosed in the envelope may be packaged separately, but shall be clearly marked with the Bid Opportunity number, the Bidder's name and address, and an indication that the contents are part of the Bidder's Bid Submission.
- B6.8 If the Bid is submitted by facsimile transmission, it shall be submitted to (204) 949-1178.
- B6.8.1 The Bidder is advised that the City cannot take responsibility for the availability of the facsimile machine at any time.
- B6.9 Bids submitted by internet electronic mail (e-mail) will not be accepted.
- B7. BID**
- B7.1 The Bidder shall complete Form A: Bid, making all required entries.
- B7.2 Paragraph 2 of Form A: Bid shall be completed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, his name shall be inserted;
  - (b) if the Bidder is a partnership, the full name of the partnership shall be inserted;
  - (c) if the Bidder is a corporation, the full name of the corporation shall be inserted;
  - (d) if the Bidder is carrying on business under a name other than his own, the business name and the name of every partner or corporation who is the owner of such business name shall be inserted.
- B7.2.1 If a Bid is submitted jointly by two or more persons, each and all such persons shall identify themselves in accordance with B7.2.
- B7.3 In Paragraph 3 of Form A: Bid, the Bidder shall identify a contact person who is authorized to represent the Bidder for purposes of the Bid.
- B7.4 Paragraph 10 of Form A: Bid shall be signed in accordance with the following requirements:
- (a) if the Bidder is a sole proprietor carrying on business in his own name, it shall be signed by the Bidder;

- (b) if the Bidder is a partnership, it shall be signed by the partner or partners who have authority to sign for the partnership;
- (c) if the Bidder is a corporation, it shall be signed by its duly authorized officer or officers;
- (d) if the Bidder is carrying on business under a name other than his own, it shall be signed by the registered owner of the business name, or by the registered owner's authorized officials if the owner is a partnership or a corporation.

B7.4.1 The name and official capacity of all individuals signing Form A: Bid shall be printed below such signatures.

B7.4.2 All signatures shall be original.

B7.5 If a Bid is submitted jointly by two or more persons, the word "Bidder" shall mean each and all such persons, and the undertakings, covenants and obligations of such joint Bidders in the Bid and the Contract, when awarded, shall be both joint and several.

## **B8. PRICES**

B8.1 The Bidder shall state a price in Canadian funds for each item of the Work identified on Form B: Prices.

B8.1.1 Notwithstanding C11.1.1, prices on Form B: Prices shall not include the Goods and Services Tax (GST) or Manitoba Retail Sales Tax (MRST, also known as PST), which shall be extra where applicable.

B8.2 The quantities listed on Form B: Prices are to be considered approximate only. The City will use said quantities for the purpose of comparing Bids.

B8.3 The quantities for which payment will be made to the Contractor are to be determined by the Work actually performed and completed by the Contractor, to be measured as specified in the applicable Specifications.

## **B9. QUALIFICATION**

B9.1 The Bidder shall:

- (a) undertake to be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Bidder does not carry on business in Manitoba, in the jurisdiction where the Bidder does carry on business; and
- (b) be financially capable of carrying out the terms of the Contract; and
- (c) have all the necessary experience, capital, organization, and equipment to perform the Work in strict accordance with the terms and provisions of the Contract.

B9.2 The Bidder and any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) be responsible and not be suspended, debarred or in default of any obligations to the City a list of suspended or debarred individuals and companies is available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B9.3 The Bidder and/or any proposed Subcontractor (for the portion of the Work proposed to be subcontracted to them) shall:

- (a) have successfully carried out work similar in nature, scope and value to the Work; and
- (b) be fully capable of performing the Work required to be in strict accordance with the terms and provisions of the Contract; and

- (c) have a written workplace safety and health program, if required, pursuant to The Workplace Safety and Health Act (Manitoba).

B9.4 The Bidder shall submit, within three (3) Business Days of a request by the Contract Administrator, proof satisfactory to the Contract Administrator of the qualifications of the Bidder and of any proposed Subcontractor.

B9.5 The Bidder shall provide, on the request of the Contract Administrator, full access to any of the Bidder's equipment and facilities to confirm, to the Contract Administrator's satisfaction, that the Bidder's equipment and facilities are adequate to perform the Work.

## **B10. OPENING OF BIDS AND RELEASE OF INFORMATION**

B10.1 Bid Submissions will not be opened publicly.

B10.2 Following the Submission Deadline, the names of the Bidders and their bid prices (unevaluated, and pending review and verification of conformance with requirements) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.3 After award of Contract, the name(s) of the successful Bidder(s) and the Contract Amount(s) will be available on the Closed Bid Opportunities (or Public/Posted Opening & Award Results) page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.

B10.4 The Bidder is advised that any information contained in any Bid may be released if required by City policy or procedures, The Freedom of Information and Protection of Privacy Act (Manitoba), or by other authorities having jurisdiction.

## **B11. IRREVOCABLE BID**

B11.1 The Bid(s) submitted by the Bidder shall be irrevocable for the time period specified in Paragraph 9 of Form A: Bid.

B11.2 The acceptance by the City of any Bid shall not release the Bids of the next two lowest evaluated responsive Bidders and these Bidders shall be bound by their Bids on such Work for the time period specified in Paragraph 9 of Form A: Bid.

## **B12. WITHDRAWAL OF BIDS**

B12.1 A Bidder may withdraw his Bid without penalty by giving written notice to the Manager of Materials at any time prior to the Submission Deadline.

B12.1.1 Notwithstanding C22.5, the time and date of receipt of any notice withdrawing a Bid shall be the time and date of receipt as determined by the Manager of Materials.

B12.1.2 The City will assume that any one of the contact persons named in Paragraph 3 of Form A: Bid or the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid, and only such person, has authority to give notice of withdrawal.

B12.1.3 If a Bidder gives notice of withdrawal prior to the Submission Deadline, the Manager of Materials will:

- (a) retain the Bid until after the Submission Deadline has elapsed;
- (b) open the Bid to identify the contact person named in Paragraph 3 of Form A: Bid and the Bidder's authorized representatives named in Paragraph 10 of Form A: Bid; and
- (c) if the notice has been given by any one of the persons specified in B12.1.3(b), declare the Bid withdrawn.

B12.2 A Bidder who withdraws his Bid after the Submission Deadline but before his Bid has been released or has lapsed as provided for in B11.2 shall be liable for such damages as are imposed upon the Bidder by law and subject to such sanctions as the Chief Administrative Officer considers appropriate in the circumstances. The City, in such event, shall be entitled to all rights and remedies available to it at law.

### **B13. EVALUATION OF BIDS**

B13.1 Award of the Contract shall be based on the following bid evaluation criteria:

- (a) compliance by the Bidder with the requirements of the Bid Opportunity (pass/fail);
- (b) qualifications of the Bidder and the Subcontractors, if any, pursuant to B9 (pass/fail);
- (c) Total Bid Price; and
- (d) economic analysis of any approved alternative pursuant to B5.

B13.2 Further to B13.1(a), the Award Authority may reject a Bid as being non-responsive if the Bid Submission is incomplete, obscure or conditional, or contains additions, deletions, alterations or other irregularities. The Award Authority may reject all or any part of any Bid, or waive technical requirements or minor informalities or irregularities if the interests of the City so require.

B13.3 Further to B13.1(b), the Award Authority shall reject any Bid submitted by a Bidder who does not demonstrate, in his Bid or in other information required to be submitted, that he is responsible and qualified.

B13.4 Further to B13.1(c), the Total Bid Price shall be the sum of the quantities multiplied by the unit prices for each item shown on Form B: Prices.

B13.4.1 If there is any discrepancy between the Total Bid Price written in figures, the Total Bid Price written in words and the sum of the quantities multiplied by the unit prices for each item, the sum of the quantities multiplied by the unit prices for each item shall take precedence.

B13.4.2 Further to B13.1(a), in the event that a unit price is not provided on Form B: Prices, the City will determine the unit price by dividing the Amount (extended price) by the approximate quantity, for the purposes of evaluation and payment.

B13.5 This Contract will be awarded as a whole.

### **B14. AWARD OF CONTRACT**

B14.1 The City will give notice of the award of the Contract or will give notice that no award will be made.

B14.2 The City will have no obligation to award a Contract to a Bidder, even though one or all of the Bidders are determined to be responsible and qualified, and the Bids are determined to be responsive.

B14.2.1 Without limiting the generality of B14.2, the City will have no obligation to award a Contract where:

- (a) the prices exceed the available City funds for the Work;
- (b) the prices are materially in excess of the prices received for similar work in the past;
- (c) the prices are materially in excess of the City's cost to perform the Work, or a significant portion thereof, with its own forces;
- (d) only one Bid is received; or
- (e) in the judgment of the Award Authority, the interests of the City would best be served by not awarding a Contract.



- B14.3 Where an award of Contract is made by the City, the award shall be made to the responsible and qualified Bidder submitting the lowest evaluated responsive Bid.
- B14.3.1 Following the award of contract, a Bidder will be provided with information related to the evaluation of his Bid upon written request to the Contract Administrator.
- B14.4 Notwithstanding C4.1, the City will issue a Purchase Order to the successful Bidder in lieu of the execution of a Contract.
- B14.5 The Contract Documents, as defined in C1.1(n), in their entirety shall be deemed to be incorporated in and to form a part of the Purchase Order notwithstanding that they are not necessarily attached to or accompany said Purchase Order.

## **PART C - GENERAL CONDITIONS**

### **C0. GENERAL CONDITIONS**

- C0.1 The *General Conditions for Supply of Services* (Revision 2007 04 12) are applicable to the Work of the Contract.
- C0.1.1 The *General Conditions for Supply of Services* are available on the Information Connection page at The City of Winnipeg, Corporate Finance, Materials Management Branch internet site at <http://www.winnipeg.ca/matmgt>.
- C0.2 A reference in the Bid Opportunity to a section, clause or subclause with the prefix “**C**” designates a section, clause or subclause in the *General Conditions for Supply of Services*.

## **PART D - SUPPLEMENTAL CONDITIONS**

### **GENERAL**

#### **D1. GENERAL CONDITIONS**

D1.1 In addition to the *General Conditions for Supply of Services*, these Supplemental Conditions are applicable to the Work of the Contract.

#### **D2. SCOPE OF WORK**

D2.1 The Work to be done under the Contract shall consist of provision of bus tours for the period of June 29, 2008 to August 23, 2008

D2.2 The major components of the Work are as follows:

- (a) bus tours to locations inside the City of Winnipeg; and
- (b) bus tours to locations outside the City of Winnipeg.

#### **D3. DEFINITIONS**

#### **D4. CONTRACT ADMINISTRATOR**

D4.1 The Contract Administrator is:

Fernando Requeima  
Recreation Tech - Divisional Support/Admin.  
Community Services  
9<sup>th</sup> Floor – 395 Main Street  
Winnipeg MB R3B 3N8

Telephone No. (204) 986-2958

Facsimile No. (204) 986-8381

D4.2 At the pre-commencement meeting, the Contract Administrator will identify additional personnel representing the Contract Administrator and their respective roles and responsibilities for the Work.

#### **D5. CONTRACTOR'S SUPERVISOR**

D5.1 Further to C6.19, the Contractor shall employ and keep on the Work, at all times during the performance of the Work, a competent supervisor and assistants, if necessary, acceptable to the Contract Administrator. The supervisor shall represent the Contractor on the Site. The supervisor shall not be replaced without the prior consent of the Contract Administrator unless the supervisor proves to be unsatisfactory to the Contractor and ceases to be in his employ.

D5.2 Before commencement of Work, the Contractor shall identify his designated supervisor and any additional personnel representing the Contractor and their respective roles and responsibilities for the Work.

D5.2.1 Further to C5.5 Contract Administrator may give instructions or orders to the Contractor's supervisor and such instructions or orders shall be deemed to have been given to the Contractor.

## SUBMISSIONS

### D6. AUTHORITY TO CARRY ON BUSINESS

D6.1 The Contractor shall be in good standing under The Corporations Act (Manitoba), or properly registered under The Business Names Registration Act (Manitoba), or otherwise properly registered, licensed or permitted by law to carry on business in Manitoba, or if the Contractor does not carry on business in Manitoba, in the jurisdiction where the Contractor does carry on business, throughout the term of the Contract, and shall provide the Contract Administrator with evidence thereof upon request.

### D7. INSURANCE

D7.1 The Contractor shall provide and maintain the following insurance coverage:

- (a) commercial general liability insurance, in the amount of at least two million dollars (\$2,000,000.00) inclusive, with The City of Winnipeg added as an additional insured; such liability policy to also contain a cross-liability clause, non-owned automobile liability and products and completed operations cover, to remain in place at all times during the performance of the Work;
- (b) if required, automobile liability insurance for owned automobiles used for or in connection with the Work in the amount of at least two million dollars (\$2,000,000.00), to remain in place at all times during the performance of the Work;

D7.2 Deductibles shall be borne by the Contractor.

D7.3 The Contractor shall provide the Contract Administrator with a certificate(s) of insurance, in a form satisfactory to the City Solicitor, at least two (2) Business Days prior to the commencement of any Work on the Site but in no event later than the date specified in C4.1 for the return of the executed Contract.

D7.4 The Contractor shall not cancel, materially alter, or cause the policy to lapse without providing at least fifteen (15) Calendar Days prior written notice to the Contract Administrator.

D7.5 The City shall have the right to alter the limits and/or coverages as reasonably required from time to time during the continuance of this agreement.

### D8. SECURITY CLEARANCE

D8.1 Each individual proposed to perform Work under the Contract shall be required to obtain a Criminal Record Search Certificate from the police service having jurisdiction at his place of residence.

D8.2 The Criminal Record Search shall include a Vulnerable Sector Search. This can be obtained by completing and providing the following in person to the Winnipeg Police Service Division 30 Clerk at Main Floor, 151 Princess Street:

- (a) Form P-612 Check the following boxes: Employment – Sensitive Position of Trust; and Other by inputting the Bid Opportunity Number in the space provided. This form can be found on the website at:  
[www.winnipeg.ca/police/BPR/forms/Criminal\\_Record\\_Check\\_P612.doc](http://www.winnipeg.ca/police/BPR/forms/Criminal_Record_Check_P612.doc)
- (b) Form P-249 (Form 1 – Consent) can be found on the website at:  
[http://www.winnipeg.ca/police/BPR/forms/P-249\\_ConsentCrimRecordCheck.pdf](http://www.winnipeg.ca/police/BPR/forms/P-249_ConsentCrimRecordCheck.pdf)
- (c) Two (2) pieces of identification as stated in Bureau of Police Records on the website at:  
[www.winnipeg.ca/police/BPR/id.stm](http://www.winnipeg.ca/police/BPR/id.stm)
- (d) Fee for each individual applying for a Criminal Record Search. Fee schedule can be found on the website at:  
[www.winnipeg.ca/police/BPR/fees.stm](http://www.winnipeg.ca/police/BPR/fees.stm)

- D8.2.1 The original Criminal Record Search Certificate (Form P-253) will be provided by the Winnipeg Police Service to the individual applicant. The original has a validation sticker from the Winnipeg Police Service in the top right hand corner. The applicant shall:
- (a) Provide the original Criminal Record Search Certificate (Form P-253) to the Contract Administrator.
- D8.3 Prior to the commencement of any Work, and during the term of the Contract if additional or replacement individuals are proposed to perform Work, the Contractor shall supply the Contract Administrator with a Criminal Record Search Certificate obtained not earlier than one (1) year prior to the Submission Deadline, or a certified true copy thereof, for each individual proposed to perform the Work.
- D8.4 Any individual for whom a Criminal Record Search Certificate is not provided, or for whom a Criminal Record Search Certificate indicates any convictions or pending charges related to property offences or crimes against another person, will not be permitted to perform any Work.
- D8.5 Any Criminal Record Search Certificate obtained thereby will be deemed valid for the duration of the Contract subject to a repeated records search as hereinafter specified.
- D8.6 Notwithstanding the foregoing, at any time during the term of the Contract, the City may, at its sole discretion and acting reasonably, require an updated criminal records search. Any individual who fails to provide a satisfactory Criminal Record Search Certificate as a result of a repeated criminal records search will not be permitted to continue to perform any Work.

## **SCHEDULE OF WORK**

### **D9. COMMENCEMENT**

- D9.1 The Contractor shall not commence any Work until he is in receipt of a notice of award from the City authorizing the commencement of the Work.
- D9.2 The Contractor shall not commence any Work on the Site until:
- (a) the Contract Administrator has confirmed receipt and approval of:
    - (i) evidence of authority to carry on business specified in D6;
    - (ii) evidence of the workers compensation coverage specified in C6.14;
    - (iii) evidence of the insurance specified in D7;
    - (iv) the security clearances specified in D8.
  - (b) the Contractor has attended a meeting with the Contract Administrator, or the Contract Administrator has waived the requirement for a meeting.

## **MEASUREMENT AND PAYMENT**

### **D10. PAYMENT**

- D10.1 Further to C11, effective January 1, 2007 the City may at its option pay the Contractor by direct deposit to the Contractor's banking institution.

### **D11. PAYMENT SCHEDULE**

- D11.1 Further to C11, payment shall be in Canadian funds net thirty (30) Calendar Days after receipt and approval of the Contractor's invoice.

## PART E - SPECIFICATIONS

### GENERAL

#### E1. APPLICABLE SPECIFICATIONS

- E1.1 These Specifications shall apply to the Work.
- E1.2 Bidders are reminded that requests for approval of substitutes as an approved equal or an approved alternative shall be made in accordance with B5.

#### E2. SERVICES

- E2.1 The Contractor shall provide a minimum of a forty-seven (47) passenger rated bus and highway coach, complete with operator, step stool, CD or cassette player, microphone, heating system and a washroom which is required in accordance with the requirements hereinafter specified.
- E2.2 The planned bus tours are subject to the following conditions:
- (a) the day, times and planned excursion will not change;
  - (b) the day and times will not change but the planned excursion site may due to inclement weather;
  - (c) the day may change due to inclement weather but the times and planned excursion site will not. The City reserves the right to reschedule the trip to an alternate site to an alternate site if inclement weather is still a factor.
- E2.3 Planned bus tours are subject to change due to registration numbers, or other unforeseen circumstances. The City will provide five (5) working days notification of such a change.
- (a) the tour may be changed, delayed, cancelled or rescheduled due to low demand or other operational circumstances with five (5) working days notice being given by the Contract Administrator;
  - (b) the Contractor shall state a cancellation charge on Form B: Prices should the City not comply with (a).
- E2.4 When inclement weather forces the cancellation of an outdoor activity the City may reschedule the bus tour to an alternative day or location:
- (a) rain dates are alternative dates for the planned excursions when inclement weather forces the cancellation of the original trip.

#### E3. BUS TOUR SCHEDULE

- E3.1 For the week of June 29 to July 5, 2008:

<b>Date</b>	<b>Contact</b>	<b>Pick Up Sites and Tour Locations</b>
June 29	Leisure links Sharon Arsenault 986-7760	Pick at 10:00 am at Gordon Bell high school and drop off at Stonewall quarries. The return trip shall be approximately 2:00 pm to Gordon Bell high school. Rain date July 3 if necessary.
July 3 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 a.m. St. Vital Park (Duck Pond Shelter) then to Woodhaven Park Community Centre and drop off at Planetarium (Science Gallery). Pick up at 12:30 pm Planetarium and drop off at Wheelies Roller Rink. The return trip shall be approximately 3:00 pm to Woodhaven Park Community Centre then to St. Vital Park (Duck Pond Shelter).

July 3 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Planetarium (Science Gallery). Pick up at 12:30 pm Planetarium and drop off at Wheelies Roller Rink. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
July 3 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Planetarium (Science Gallery). Pick up at 12:30 pm Planetarium and drop off at Wheelies Roller Rink. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
July 4 (Bus 1)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Roblin Park Community Centre, then to Whyte Ridge School and drop off at Planetarium (Science Gallery). Pick up Planetarium at 12:30 pm and drop off at Wheelies Roller Rink. The return trip shall be at approximately 3:00 pm to Roblin Park Community Centre then to Whyte Ridge School.
July 4 (Bus 2)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Julie-Riel then to Bairdmore School and drop off at Planetarium (Science Gallery). Pick up Planetarium at 12:30 pm and drop off at Wheelies Roller Rink. The return trip shall be at approximately 3:00 pm to Bairdmore School then to Ecole Julie-Riel.
July 4 (Bus 3)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Leila North, then to Norwood Community Centre and drop off at Planetarium (Science Gallery). Pick up Planetarium at 12:30 pm and drop off at Wheelies Roller Rink. The return trip shall be at approximately 3:00 pm to Norwood Community Centre, then to Ecole Leila North.
July 4 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Island Lakes School then to Roland Michener Arena and drop off at Planetarium (Science Gallery). Pick up Planetarium at 12:30 pm and drop off at Wheelies Roller Rink. The return trip shall be at approximately 3:00 pm to Island Lakes School then to Roland Michener Arena.
July 5	Family Sheri Spencer 986-3112	Pick up 9:00 am Fort Rouge Leisure Centre, then to Strawberry Picking and Splash Island (Portage La Prairie). Drop off approximately 5:00 pm at Fort Rouge Leisure Centre (40 passenger coach bus would be preferred).

E3.2 For the week of July 6 to July 12, 2008.

<b>Date</b>	<b>Contact</b>	<b>Pick Up Sites and Tour Locations</b>
July 7 - 11	Golf Camps bruce heintz 986-5015	Pick up 10:30 am Monday to Friday at Shooters golf course and drop off at Golf dome. The return trip shall be approximately 3:00 pm to Shooters golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
July 9	Leisure Links Sharon Arsenault 986-7760	Pick up at 10:00 am at Gordon Bell High School and drop off at Stonewall Quarries. The return trip shall be approximately 2:00 pm to Gordon Bell High School. Rain date July 10 if necessary.
July 9	Deaf Services Sharon Arsenault 986-7760	Pick up at 12:30 pm at Manitoba School for the Deaf and drop off at Manitoba Children's Museum. The return trip shall be approximately 3:00 pm to Manitoba School for the Deaf.
July 9	Sport Camps	Pick up at 9:15 am at Fort Rouge Leisure Centre and drop off at

(Bus 1)	Bruce Heintz 986-5015	Bertrand Arena. The return trip shall be approximately at 3:15 pm to Fort Rouge Leisure Centre.
July 9 (Bus 2)	Sport Camps Bruce Heintz 986-5015	Pick up at 9:15 am at University of Winnipeg (Duck Worth Centre) and drop off at Harbour View Golf Course. The return trip shall be approximately at 3:15 pm to University of Winnipeg (Duck Worth Centre).
July 10	Sport Camps Bruce Heintz 986-5015	Pick up at 9:15 am at Fort Rouge Leisure Centre and drop off at Camp Manitou. The return trip shall be approximately at 3:00 pm to Fort Rouge Leisure Centre.
July 10 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be approximately 2:30 pm to Kildonan Park (North Field Shelter).
July 10 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be approximately 2:30 pm to Kildonan Park (North Field Shelter).
July 10 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am St. Vital Park (Duck Pond Shelter) then to Woodhaven Park Community Centre and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be approximately 2:30 pm to Woodhaven Park Community Centre then to St. Vital Park (Duck Pond Shelter).
July 11	Sport Camps Bruce Heintz 986-5015	Pick up at 9:15 am at Art McQuat and drop off at Harbourview Golf Course. The return trip shall be approximately at 3:00 pm to Art McQuat.
July 11 (Bus 1)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School, then to Roblin Park Community Centre and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be at approximately 2:30 pm to Roblin Park Community Centre, then to Whyte Ridge School.
July 11 (Bus 2)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Julie-Riel, then to Bairdmore School and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be at approximately 2:30 pm to Bairdmore School, then to Ecole Julie-Riel.
July 11 (Bus 3)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Norwood Community Centre, then to Ecole Leila North and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be at approximately 2:30 pm to Ecole Leila North, then to Norwood Community Centre.
July 11 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Roland Michener Arena, then to Island Lakes School and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be at approximately 2:30 pm to Island Lakes School then to Roland Michener Arena.
July 12	Family Sheri Spencer 986-3112	Pick up 9:00 am Fort Rouge Leisure Centre then to Steinbach Mennonite and Aquatic Centre (Steinbach). Drop off approximately 5:00 pm at Fort Rouge Leisure Centre (40 passenger coach bus would be preferred).

E3.3 For the week of July 13 to 19, 2008.

**Date Contact Pick Up Sites and Tour Locations**



July 14 - 18	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Kildonan Park golf course and drop off at Golf dome. The return trip shall be approximately 3:00 pm to Kildonan Park golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
July 16	Leisure Links Sharon Arsenault 986-7706	Pick up at 9:30 am at Gordon Bell High School and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be approximately 1:45 pm to Gordon Bell High School. Rain date will be July 17 if necessary.
July 17 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am St. Vital Park (Duck Pond Shelter) then to Woodhaven Park Community Centre and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Woodhaven Park Community Centre then to St. Vital Park (Duck Pond Shelter).
July 17 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
July 17 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
July 18 (Bus 1)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School, then to Roblin Park Community Centre and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm from U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be at approximately 3:00 pm to Roblin Park Community Centre, then to Whyte Ridge School.
July 18 (Bus 2)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Julie-Riel, then to Bairdmore School and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm from U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be at approximately 3:00 pm to Bairdmore School then to Ecole Julie-Riel.
July 18 (Bus 3)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Norwood Community Centre, then to Ecole Leila North and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm from U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be at approximately 3:00 pm to Ecole Leila North then to Norwood Community Centre.
July 18 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Roland Michener Arena, then to Island Lakes School and drop off at U-Puttz Glow Golf. Pick up at 12:30 pm from U-Puttz Glow Golf and drop off at St. James Civic Centre. The return trip shall be at approximately 3:00 pm to Island Lakes School then to Roland Michener Arena.
July 19	Family Sheri Spencer 986-3112	Pick up 9:00 am Fort Rouge Leisure Centre then to Morden Museum and Dinosaur Dig (Morden). Drop off approximately 5:00 pm at Fort Rouge Leisure Centre (40 passenger coach bus would be preferred).

<b>Date</b>	<b>Contact</b>	<b>Pick Up Sites and Tour Locations</b>
July 21 – 25 (bus 1)	Golf camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Windsor Park golf course and drop off at Golf dome. The return trip shall be approximately 3:00 pm to Windsor Park golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
July 21 – 25 (Bus 2)	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Tuxedo Golf Course and drop off at Golf Dome. The return trip shall be approximately 3:00 pm to Tuxedo Golf Course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
July 23	Leisure Links Sharon Arsenault 986-7706	Pick up at 9:30 am at Gordon Bell High School and drop off at Splash Island Water Park (Portage La Prairie). The return trip shall be approximately 1:45 pm to Gordon Bell High School. Rain date will be July 24 if necessary.
July 24 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Bairdmore School, then to Roblin Park Community Centre, then to Woodhaven Park Community Centre and drop off at The Forks Market. The return trip shall be approximately 3:30 pm from Can West Global Park to Woodhaven Park Community Centre, then to Roblin Park Community Centre, then to Bairdmore School.
July 24 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter), then to Ecole Leila North and drop off at The Forks Market. The return trip shall be approximately 3:30 pm from Can West Global Park to Ecole Leila North, then to Kildonan Park (North Field Shelter).
July 24 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter), then to Norwood Community Centre and drop off at The Forks Market. The return trip shall be approximately 3:30 pm from Can West Global Park to Norwood Community Centre, then to Kildonan Park (North Field Shelter).
July 24 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School and drop off at The Forks Market. The return trip shall be at approximately 3:30 pm from Can West Global Park then to Whyte Ridge School.
July 24 (Bus 5)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Julie-Riel, then to St. Vital Park (Duck Pond Shelter) and drop off at The Forks Market. The return trip shall be at approximately 3:30 pm from Can West Global Park to St. Vital Park (Duck Pond Shelter), then to Ecole Julie-Riel.
July 24 (Bus 6)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Roland Michener Arena, then to Island Lakes School and drop off at The Forks Market. The return trip shall be at approximately 3:30 pm from Can West Global Park to Island Lakes School then to Roland Michener Arena.
July 26	Family Sheri Spencer 986-3112	Pick up 9:00 am Fort Rouge Leisure Centre then to Altona Sunflower Festival (Altona). Drop off approximately 5:00 pm at Fort Rouge Leisure Centre (40 passenger coach bus would be preferred).

E3.5 For the week of July 27 to August 2, 2008.

**Date Contact Pick Up Sites and Tour Locations**

July 28 – August 1 (Bus 1)	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Kildonan Park golf course and drop off at Golf dome. The return trip shall be approximately 3:00 pm to Kildonan park golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
July 28 – August 1 (Bus 2)	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Crescent Drive Golf Course and drop off at Golf Dome. The return trip shall be approximately 3:00 pm to Crescent Drive Golf Course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made 9:30 each morning.
July 30	Leisure Links Sharon Arsenaault 986-7760	Pick up at 10:00 am at Gordon Bell High School and drop off at Assiniboine Park Zoo. The return trip shall be approximately 2:00 pm to Gordon Bell High School. Rain date July 31 if necessary.
July 30 (Bus 1)	Youth North Terri Studholme 986-3396	Pick up at 12:00 pm at Tyndall Park School, then to Northwood Community Centre, then to Arthur E Wright School and drop off at Birds Hill Park. The return trip shall be approximately 6:00 pm to Arthur E Wright School, then to Northwood Community Centre, then to Tyndall Park School. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 2)	Youth North Terri Studholme 986-3396	Pick up at 12:00 pm at Chalmers Community Centre, then to Salsbury Morse Place School, then to Chief Peguis School and drop off at Birds Hill Park. The return trip shall be approximately 6:00 pm to Chief Peguis School, then to Salsbury Morse Place, then to Chalmers Community Centre. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 3)	Youth North Terri Studholme 986-3396	Pick up at 12:00 pm at Isaac Newton Junior High School, then to Norquay Community Centre, then to Machray School and drop off at Birds Hill Park. The return trip shall be approximately 6:00 pm to Machray School, Norquay Community Centre, then to Isaac Newton Junior High School. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 4)	Youth North Terri Studholme 986-3396	Pick up at 12:00 pm at Greendell Community Centre, Ecole St. Germain, then to JH Bruns Collegiate, then to Salvation Army Morrow, then to Bernie Wolfe School and drop off at Birds Hill Park. The return trip shall be approximately 6:00 pm to Bernie Wolfe School, then to Salvation Army Morrow, then to JH Bruns Collegiate, then to Greendell Community Centre. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 5)	Youth South Gail Katz 986-5020	Pick up at 12:00 pm at General Wolfe School, then to Cecil Rhodes School and drop off at Bird's Hill Park. The return trip shall be approximately 6:00 pm to Cecil Rhodes School, then General Wolfe School. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 6)	Youth South Gail Katz 986-5020	Pick up at 12:00 pm at Acadia Junior High, then to Bairdmore School, then to La Barriere Crossing School and drop off at Bird's Hill Park. The return trip shall be approximately 6:00 pm to La Barriere Crossing School, then to Bairdmore School, then to Acadia Junior High School. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 30 (Bus 7)	Youth South Gail Katz 986-5020	Pick up at 12:00 pm at Stevenson Britannia School, then to Hedges Middle School, then to Westdale Pool and drop off at Bird's Hill Park. The return trip shall be approximately 6:00 pm to Westdale Pool, then to Hedges Middle School, then to Stevenson Britannia School. Rain

date excursion will be July 31<sup>st</sup> if necessary.

July 30 (Bus 8)	Youth South Gail Katz 986-5020	Pick up at 12:00 pm at Earl Grey School, then to General Byng School, then to Lord Roberts Community Centre, then to Bertrand Arena and drop off at Bird's Hill Park. The return trip shall be approximately 6:00 pm to Bertrand Arena, then to Lords Roberts Community Centre, then to General Byng School, then to Earl Grey School. Rain date excursion will be July 31 <sup>st</sup> if necessary.
July 31 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter), then to Ecole Leila North and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Ecole Leila North then to Kildonan Park (North Field Shelter).
July 31 (Bus 2)	Outdoor Camps Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter), then to Norwood Community Centre and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Norwood Community Centre then to Kildonan Park (North Field Shelter).
July 31 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Bairdmore School then to Roblin Park Community Centre then to Woodhaven Park Community Centre and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Woodhaven Park Community Centre then to Roblin Park Community Centre then to Bairdmore School.
July 31 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Roland Michener Arena, then to Island Lakes School and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Island Lakes School then to Roland Michener Arena.
July 31 (Bus 5)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Ecole Julie-Riel, then to St. Vital Park (Duck Pond Shelter) and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to St. Vital Park (Duck Pond Shelter), then to Ecole Julie-Riel.
July 31 (Bus 6)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School and drop off at St. James Civic Centre. The return trip shall be approximately 3:00 pm to Whyte Ridge School.

E3.6 For the week of August 3 to August 9, 2008.

Date	Contact	Pick Up Sites and Tour Locations
August 5 – 8	Golf Camps Bruce heintz 986-5015	Pick up 10:30 am Monday to Friday at Windsor park golf course and drop off at golf dome. The return trip shall be approximately 3:00 pm to Windsor park golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
August 6	Leisure Links Sharon Arsenault 986-7760	Pick up at 10:00 am at Gordon Bell High School and drop off at Assiniboine Park Zoo. The return trip shall be approximately 2:00 pm to Gordon Bell High School. Rain date August 7 if necessary.
August 6 (Bus 1)	Free Play South Maria Swanson 986-8366	Pick up at 9:40 am at Glenlee Community Centre, then to Archwood Community Centre and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Archwood Community Centre then to Glenlee Community Centre. Rain date excursion will be August 7 <sup>th</sup> if necessary.

August 6 (Bus 2)	Free Play South Maria Swanson 986-8366	Pick up at 9:30 am at Assiniboia West Community Centre (Morgan Site), then to Silver Heights Community Centre, then to Principal Sparling School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Principal Sparling School, then to Silver Heights Community Centre, then to Assiniboia West Community Centre (Morgan Site). Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 3)	Free Play South Maria Swanson 986-8366	Pick up at 9:00 am at Westdale Community Centre, then to River Osborne Community Centre, then to Victoria Community Centre and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Victoria Community Centre, then to River Osborne Community Centre, then to Westdale Community Centre. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 4)	Free Play South Maria Swanson 986-8366	Pick up at 9:30 am at Valour Community Centre (Clifton Site), then to Valour Community Centre (Orioles Site), then to John M. King School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to John M. King School, then to Valour Community Centre (Orioles Site), then to Valour Community Centre (Clifton Site). Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 5)	Free Play South Maria Swanson 986-8366	Pick up at 9:30 am at Magnus Eliason Recreation Centre, then to Sister MacNamara School, then to Fort Rouge School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Fort Rouge School, then to Sister MacNamara School, then to Magnus Eliasson Recreation Centre. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 6)	Free Play North Wendy Hein 986-7093	Pick up at 9:15 am at Glenelm School, then to Polson School, then to Keenlyside Centre and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Keenlyside Centre, then to Polson School, then to Glenelm School. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 7)	Free Play North Wendy Hein 986-7093	Pick up at 9:00 am at Donwood School, then to Bernie Wolfe School, then to Harold Hatcher School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Harold Hatcher School, then to Bernie Wolfe School, then to Donwood School. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 8)	Free Play North Wendy Hein 986-7093	Pick up at 9:15 am at Weston Memorial Community Centre, then to Lord Nelson School, then to King Edward School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to King Edward School, then to Lord Nelson School, then to Weston Memorial Community Centre. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 6 (Bus 9)	Free Play North Wendy Hein 986-7093	Pick up at 9:15 am at Victory School, then to Sinclair Community Centre, then to Champlain School and drop off at Fun Mountain. The return trip shall be approximately 3:30 pm to Champlain School, then to Sinclair Community Centre, then to Victory School. Rain date excursion will be August 7 <sup>th</sup> if necessary.
August 7	Sport Camps Bruce Heintz 986-5015	Pick up at 9:15 am at Fort Rouge Leisure Centre and drop off at Splash Island Waterslides (Portage La Prairie MB). The return trip shall be approximately at 3:00 pm to Fort Rouge Leisure Centre.

August 7 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am St. Vital Park (Duck Pond Shelter) then to Woodhaven Park Community Centre and drop off at Selkirk Park (Selkirk). The return trip shall be approximately 3:00 pm to Woodhaven Park Community Centre then to St. Vital Park (Duck Pond Shelter).
August 7 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Selkirk Park. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
August 7 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Selkirk Park. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
August 8	Sport Camps Bruce Heintz 986-5015	Pick up at 9:15 am at Fort Rouge Leisure Centre and drop off at Splash Island Waterslides (Portage La Prairie MB). The return trip shall be approximately at 3:00 pm to Fort Rouge Leisure Centre.
August 8 (Bus 1)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School, then to Roblin Park Community Centre and drop off at Selkirk Park (Selkirk). The return trip shall be at approximately 3:00 pm to Roblin Park Community Centre then to Whyte Ridge School.
August 8 (Bus 2)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Bairdmore School, then to Ecole Julie-Riel and drop off at Selkirk Park (Selkirk). The return trip shall be at approximately 3:00 pm to Ecole Julie-Riel, then to Bairdmore School.
August 8 (Bus 3)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Norwood Community Centre, then to Ecole Leila North and drop off at Selkirk Park (Selkirk). The return trip shall be at approximately 3:00 pm to Ecole Leila North then to Norwood Community Centre.
August 8 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Island Lakes School, then to Roland Michener Arena and drop off at Selkirk Park (Selkirk). The return trip shall be at approximately 3:00 pm to Roland Michener Arena, then to Island Lakes School.

E3.7 For the week of August 10 to August 16, 2008.

<b>Date</b>	<b>Contact</b>	<b>Pick Up Sites and Tour Locations</b>
August 11 – 15	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at crescent drive golf course and drop off at golf dome. The return trip shall be approximately 3:00 pm to crescent drive golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
August 11 – 15	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Tuxedo Golf Course and drop off at Golf Dome. The return trip shall be approximately 3:00 pm to Tuxedo Golf Course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
August 13	Deaf Services Sharon Arsenault 986-7760	Pick up at 12:30 pm at Manitoba School for the Deaf and drop off at Manitoba Children’s Museum. The return trip shall be approximately 3:00 pm to Manitoba School for the Deaf.
August 13	Sport Camps	Pick up at 9:15 am at Fort Rouge Leisure Centre and drop off at

	Bruce Heintz 986-5015	Splash Island Waterslides (Portage La Prairie MB). The return trip shall be approximately at 3:00 pm to Fort Rouge Leisure Centre.
August 14 (Bus 1)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Oak Hammock Marsh. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
August 14 (Bus 2)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am Kildonan Park (North Field Shelter) and drop off at Oak Hammock Marsh. The return trip shall be approximately 3:00 pm to Kildonan Park (North Field Shelter).
August 14 (Bus 3)	Happy Campers Juliana Dubeski 986-3196	Pick up at 9:00 am St. Vital Park (Duck Pond Shelter) then to Woodhaven Park Community Centre and drop off at Oak Hammock Marsh. The return trip shall be approximately 3:00 pm to Woodhaven Park Community Centre, then to St. Vital Park (Duck Pond Shelter).
August 15 (Bus 1)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Whyte Ridge School, then to Roblin Park Community Centre and drop off at Oak Hammock Marsh. The return trip shall be at approximately 3:00 pm to Roblin Park Community Centre, then to Whyte Ridge School.
August 15 (Bus 2)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Bairdmore School, then to Ecole Julie-Riel and drop off at Oak Hammock Marsh. The return trip shall be at approximately 3:00 pm to Ecole Julie-Riel, then to Bairdmore School.
August 15 (Bus 3)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Norwood Community Centre, then to Ecole Leila North and drop off at Oak Hammock Marsh. The return trip shall be at approximately 3:00 pm to Ecole Leila North, then to Norwood Community Centre.
August 15 (Bus 4)	Summer Escape Juliana Dubeski 986-3196	Pick up at 9:00 am Island Lakes School, then to Roland Michener Arena and drop off at Oak Hammock Marsh. The return trip shall be at approximately 3:00 pm to Roland Michener Arena, then to Island Lakes School.

E3.8 For the week of August 17 to August 23, 2008.

August 18 - 22	Golf Camps Bruce Heintz 986-5015	Pick up 10:30 am Monday to Friday at Windsor Golf course and drop off at golf dome. The return trip shall be approximately 3:00 pm to Windsor Golf course Monday to Friday. These trips will only happen in the event of rain during this week, a decision will be made by 9:30 each morning.
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