

**FORM A: PROPOSAL**  
(See B8)

1. Contract Title PROVISION OF I.T. SYSTEM SUPPORT SERVICES

2. Bidder

\_\_\_\_\_  
Name of Bidder

\_\_\_\_\_  
Street

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Facsimile Number

(Mailing address if different)

\_\_\_\_\_  
Street or P.O. Box

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

The Bidder is:

(Choose one)

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Proposal.

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Title

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Facsimile Number

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D2.

5. Offer

The Bidder hereby offers to perform the Work in accordance with the Contract for the Price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Qualification

The Bidder has in the past performed the works listed on Form C: Qualification, appended hereto, which were similar in nature, scope and value to the Work for which this offer is made.

7. Execution of Contract      The Bidder agrees to execute and return the Contract no later than seven (7) Calendar Days after receipt of the Contract, in the manner specified in C4.1.
8. Commencement of the Work      The Bidder agrees that no Work shall commence until he is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.
9. Contract      The Bidder agrees that the Request for Proposal in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Proposal.
10. Addenda      The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:
- |     |       |       |       |
|-----|-------|-------|-------|
| No. | _____ | Dated | _____ |
|     | _____ |       | _____ |
|     | _____ |       | _____ |
11. Time      This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.
12. Signatures      In witness whereof the Bidder or the Bidder's authorized official or officials have signed this
- \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(If no corporate seal)  
Signed and sealed in  
the presence of:

\_\_\_\_\_  
(Witness)

\_\_\_\_\_  
(Witness)

Signature of Bidder or  
Bidder's Authorized Official or Officials

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

\_\_\_\_\_  
(Print here name and official capacity of individual whose signature appears above)

SEAL

**FORM B: PRICES**  
(See B9)

PROVISION OF I.T. SYSTEM SUPPORT SERVICES

UNIT PRICES

| ITEM NO.   | DESCRIPTION              | SPEC. REF. | UNIT | APPROX. QUANTITY | UNIT PRICE | AMOUNT |
|--|--------------------------|------------|------|------------------|------------|--------|
| 1.   | PROJECT MANAGER          | E8         | hour | 1000             |            |        |
| 2.   | SENIOR ANALYST           | E9         | hour | 1000             |            |        |
| 3.   | ANALYST                  | E10        | hour | 1000             |            |        |
| 4.   | MANAGEMENT SUPPORT       | E11        | hour | 1000             |            |        |
| 5.   | ADMINISTRATIVE ASSISTANT | E12        | hour | 1000             |            |        |
| <p>TOTAL BID PRICE (GST and MRST extra) (in figures) \$ _____</p> <p>(in words) _____</p> <p>_____</p> |                          |            |      |                  |            |        |

\_\_\_\_\_  
Name of Bidder