



51-2024 ADDENDUM 3

PROFESSIONAL CONSULTING SERVICES FOR DISCHARGE METER UPGRADES AT THE IN-TOWN PUMPING STATIONS

URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE BID/PROPOSAL

ISSUED: February 28, 2024
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THIS ADDENDUM SHALL BE INCORPORATED INTO THE BID/PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS

Template Version: Add 2021-03-05

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.

PART D – SUPPLEMENTAL CONDITIONS

- Add: D11.12 (a) (i) Automation drawings shall include but not be limited to:
 - ◆ New instrumentation location plan drawings identifying all new instruments;
 - ◆ New loop drawings for each instrument installed; and
 - ◆ Updated process and instrumentation drawings.
- Revise: D12.7 to read: Coordinate and lead comprehensive detailed **inspections upon completion of the work at each RPS**, including the contractor and the City. Document and report on all issues identified and coordinate completion of the issues.
- Add: D12.17 (a): Proponents shall assume a separate inspection will be required at each RPS. Inspections at all three (3) RPS shall occur prior to Substantial Performance.
- Revise: D14.2 (a) to read: Prepare a **project commissioning plan for each RPS** for the various construction items to detail the commissioning processes, roles and responsibilities, commissioning specifications and objectives, procedures, verification and certification requirements and documentation and acceptance criteria for the project.

QUESTIONS AND ANSWERS

- Q1: Due to the restriction of the future Contractor only being able to conduct work on one half of one specific Regional Pumping Station at any time, the duration of warranty start date (Substantial Performance) may extend over a fair amount of time while the new equipment is being used by the City. Are the Proponents of the RFP to consider one commissioning plan, as well as one Substantial Performance review and one resulting Total Performance review covering all three project sites? Thus, there will be no partial Substantial Performances and no resulting partial Total Performance reviews. Please clarify the City's intent as the level of Proponent effort increases with phased Substantial/Total Performance and each Proponent should be clearly bidding the same requirements. Also, if phased Substantial/Total Performance were to be prescribed by the City, confirm how the single Final Construction Report will be handled.
- A1: The Proponents shall consider separate commissioning plans for each RPS. Separate inspections will be required upon completion of the work at each RPS. There will be only one Total Performance inspection and one detailed warranty inspection prior to the end of the warranty period. Warranty for the entire project will be as

stated in the General Conditions for Construction. There will be one single Final Construction Report for the project as described in D16.2.

Q2: Please expand upon the automation drawing deliverables required for this project.

A2: Further to D11.4 and D11.12, the automation design deliverables shall include but not be limited to:

- New instrumentation location plan drawings identifying all new instruments;
- new loop drawings for each instrument installed; and
- updated process and instrumentation drawings.