



# 131-2022 ADDENDUM 1

## MOBILE APPLICATION TO PROVIDE ACCESS TO NICHE RMS

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
BID/PROPOSAL**

ISSUED: September 22, 2022  
BY: Howard Epp  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE BID/PROPOSAL AND SHALL FORM  
A PART OF THE CONTRACT DOCUMENTS**

Template Version: Add 2021-03-05

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Bid/Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 10 of Form A: Bid/Proposal may render your Bid/Proposal non-responsive.**

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### **FORM B: PRICES**

Replace: 131-2022 Form B-Prices with 131-2022\_Addendum 1- Form B(R1)-Prices. The following is a summary of changes incorporated in the replacement Bid/Proposal Submission:

Form B(R1): Deleted extra worksheets.

Page numbering on some forms may be changed as a result.

### **QUESTIONS AND ANSWERS**

Q1: Requirement 15.5 states the proponent should provide security implementation information for the proposed solution. Can you please elaborate on what this requirement is seeking?

A1: We are looking for how the solution is structured to take advantage of security technologies that should be present in the environment, whether they are to be provided by us or whether they are provided by your solution. It is the documentation that is key to this requirement, not just the technologies employed. There are other requirements, some listed as mandatory, that will give us the details on how certain specific features are implemented, such as Authentication or VPN use. This documentation would provide an overall picture, especially if there are items that are employed as part of security that have not been covered in the more specific requirements. The documentation provides clarity and a level of transparency to how the solution operates securely.

Q2: Requirement 2.7 identifies that search functionality should include address verification like in Niche. We are aware of validating addresses when creating or updating an address, however not while searching. Can you please elaborate on what is being sought for address verification during searching?

A2: We acknowledge that this requirement is not worded very well and is likely based on combining requirements for brevity. As part of the data entry process, there is a search function followed by a data entry or record selection. For the address entity, it is expected that address verification would take place similarly to how it takes place in Niche after the search action is performed and the next step is taken. So, it is not in the searching action where address verification is taking place, but in the address record creation which is preceded by the search function.

Q3: B15.2 The Proponents schedule should include critical dates for review and approval processes by the City and other organizations anticipated during the design and tendering phases on the project. Can you please provide a breakdown of these processes and the estimated durations for them?

A3: The steps involved in these processes include assessing and scoring and may further include interviewing and perhaps negotiating as described in B26, B27 and B29. The review and approval processes would last 3 weeks in my estimation, and is dependent on City of Winnipeg resource availability as a 20% contingency. This estimate would be augmented based on any need for clarification that would invoke interviews or demonstrations. Should a demonstration be requested and arranged, it would likely add 2 weeks to the timing. Clarity in the proposal, where possible, will help to streamline the review and approval processes.