Corporate Finance Department

Materials Management Division

40-2017 ADDENDUM 1

Winnipeg

REQUEST FOR PROPOSAL FOR ONLINE SAFETY DATA SHEET (SDS) MANAGEMENT SYSTEM

ISSUED: May 2, 2017
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URGENT

PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL

THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS
Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

QUESTIONS AND ANSWERS

Q1   How many active SDSs are part of the initial implementation?

   A1   Currently there are 3700 active SDS's in our product catalogue which translates to 6600 SDSs distributed through our inventory locations.

Q2   E2.1 (a) – What format/method will the City be providing the materials inventory to the vendor? **Example:** Existing 3rd Party Provider, Excel, PDF, Paper

   A2   Existing third party provider.

Q3   E2.1 (g) – Physical State is listed as a search criteria, but is not listed in E2.1 (f) as a data field that needs to be indexed by the Vendor. Does the City intend to index its own Physical state or does the City intend for the Vendor to index physical state?

   A3   Vendor to Index physical state.

Q4   E2.1 (j) – The size of the database is requested to be provided. Can you clarify – are you asking for the total number of unique materials or the total number of materials, including older versions of the same material?

   A4   Both - the total number of unique materials and the total number of materials, including older versions of the same material

Q5   E2.1 (m) – What specific fields do you expect to be pre-populated on a WHMIS and WHMIS 2015 (GHS) label? What fields do you expect the City to self-populate?

   A5   The following shall be Pre-Populated
                  - Product Name
                  - Product Codes and/or Synonyms
                  - Manufacturer's Name and Contact Information
                  - WHMIS Classification
                  - NFPA Classifications
           The following shall be Self-Populated
                  - WHMIS Pictograms – Check Box selection
                  - Personal Protective Equipment Pictograms - Check Box selection
                  - First Aid Measures
                  - Precautionary Measures
                  - Notes Field