



# 181-2015 ADDENDUM #2

## REQUEST FOR PROPOSAL FOR PROFESSIONAL CONSULTING SERVICES FRO FACILITY RENOVATION AND SYSTEMS UPGRADE AT 20155 NESS AVENUE – ST. JAMES CIVIC CENTRE

ISSUED: APRIL 1, 2016  
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### URGENT

**PLEASE FORWARD THIS DOCUMENT TO WHOEVER IS IN POSSESSION OF THE REQUEST FOR PROPOSAL**

**THIS ADDENDUM SHALL BE INCORPORATED INTO THE REQUEST FOR PROPOSAL AND SHALL FORM A PART OF THE CONTRACT DOCUMENTS**

Template Version: Ar20150806

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 8 of Form A: Proposal may render your Proposal non-responsive.**

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### PART B – BIDDING PROCEDURES

- Revise: B2.1 to read: The Submission Deadline is 4:00 p.m. Winnipeg time, April 13, 2016.
- Revise: B9.2 to read: The Proposal shall include Time Based Fees for all Phase 2 and Phase 3 items of Work identified in D4 Scope of Services.
- Delete: B9.7(d)
- Add: B9.7.2 Fees and Scope of Services for Phase 2 (D9 Detailed Design) and Phase 3 (D10 Contract Administration and D11 Post Construction Services) may be negotiated with the successful Proponent, depending on budget restrictions and the Design Option selected following Phase 1.
- Revise: B9.8.2 to read: The Fee Proposal shall also include an allowance for Allowable Disbursements as defined in C1.1(b), including environmental and materials testing in Phase 1, and material testing and soils and hazardous materials investigation during construction.

### PART D – SUPPLEMENTAL CONDITIONS

- Revise: D5.9 (b) to read: Obtain a Class 3 estimate for each of the 5 Design Options.
- Delete: D6.10
- Delete: D6.11
- Add: D8.19.1 One Class 3 Cost Estimate shall be prepared for each of the 5 Design Options (5 Cost Estimates in total).
- Revise: D8.24(g)(iv) to read: Develop and implement two (2) Open Houses to engage the public, present design options, and gather information. Both Open Houses shall present the same information, and the intent is to offer the public a choice of dates to attend.
- Revise: D8.25(a) to read: **For Design Option 3, Design Option 4, and Design Option 5:** For each Design Option, provide 3 layout and design recommendations to the City for consideration. The City will select one layout for each option, and this layout will be used in the preparation

of both the Preliminary Design Report and the Cost Estimate for that Design Option.  
Refer to **D8.27 and D8.28**.

- Revise: D8.28 Change the first line to read: Design Option 5 – Elevator. Consultant shall take the following into consideration when preparing the 3 layout and design plans that will be submitted to the City:
- Revise: D10.22(d)(iii) to read: Develop and implement two (2) Open Houses to engage the public and present the renovated facility. Depending on the Design Option that was completed, the Open Houses may take place in conjunction with the Grand Re-Opening of the facility. Both Open Houses shall present the same information, and the intent is to offer the public a choice of dates to attend.
- Revise: D10.24(a) to read: Attend the site a minimum of once a week, more frequently if warranted by construction activities.
- Revise: D10.24(j) to read: Review and respond to Contractor RFI's. Prepare Contractor Site Instructions / Clarifications / Directives as required.
- Revised: D10.24(k) to read: Coordination of day-to-day site activities.
- Revise: D10.24(n) to read: Direct management and coordination of multiple contracts, and other entities site activities during construction and commissioning, including Sub-Consultants and the General Contractor. Note that the General Contractor will be responsible for direct management and coordination of his own Sub-Contractors.

Page numbering on some forms may be changed as a result.

## **APPENDICES**

Replace: Appendix\_F 181-2015\_Appendix\_F\_Table\_1-Person-Hours.xlsx with  
181-2015\_Appendix\_F\_Table\_1(R1)-Person-Hours.xlsx

### Summary of Changes in Appendix F:

- Shaded rows and columns were added containing formulas that automatically sum and calculate entries. Proponents should not enter data in these shaded areas.
- Typographical errors in the row titles in Phase 3 were corrected