



1125-2014 ADDENDUM 2

REQUEST FOR QUALIFICATION FOR A CITY OF WINNIPEG LABORATORY INFORMATION MANAGEMENT SYSTEM

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR QUALIFICATION**

ISSUED: January 9, 2015
BY: Dennis Batacan
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR QUALIFICATION AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20131129

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Qualification, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 6 of Form A: Qualification Application may render your Application non-responsive.

QUESTIONS AND ANSWERS FROM VENDORS

- Q1** Will Winnipeg LIMs Admin and Laboratory Sample Control staff have access to the internet?
- A1** Yes, staff will have access to the internet.
- Q2** Can the laboratory provide the quantity and model numbers of instruments and versions of instrument operating software used by the Labs?
- A2** We are not prepared to share the details of our laboratory instruments at this time. It is our view that the specific instruments used in our laboratory are not material to qualifying LIMS vendors and their solutions at this stage.
- Q3** A list of most common test methods performed and average daily, weekly or monthly mean number tests would be useful.
- A3** The laboratory uses common reference methods found in Standard Methods for the Examination of Water and Wastewater. The laboratory test volume information is available in the Appendix that is included in the RFQ; please see that document for test volumes.
- Q4** Has the overall budget for Software, Implementation and training been determined and is the information available to the public? If so we would request this information or the location and names of records that we wish to research.
- A4** The initial Operating and Capital Budget adopted by Council for the entirety of the programme is available on the City of Winnipeg website. Services tendered under this RFQ represent only 1 component of the programme.

LINK: <http://www.winnipeg.ca/Finance/files/2014AdoptedBudgetVolume1.pdf>

- Q5** Is the City currently generating electronic transfer files or electronic COCs for subcontract laboratories? If so could an example file be provided?
- A5** No, the City is not currently generating electronic transfer files or electronic COCs for subcontract laboratories. Chain of custody documentation is currently the responsibility of the contract laboratory, triggered by the receipt of a sample.