



# 1125-2014 ADDENDUM 1

## REQUEST FOR QUALIFICATION FOR A CITY OF WINNIPEG LABORATORY INFORMATION MANAGEMENT SYSTEM

### **URGENT**

**PLEASE FORWARD THIS DOCUMENT TO  
WHOEVER IS IN POSSESSION OF THE  
REQUEST FOR QUALIFICATION**

ISSUED: January 6, 2015  
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**THIS ADDENDUM SHALL BE INCORPORATED  
INTO THE REQUEST FOR QUALIFICATION AND  
SHALL FORM A PART OF THE CONTRACT  
DOCUMENTS**

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**Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Qualification, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 6 of Form A: Qualification Application may render your Application non-responsive.**

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### **QUESTIONS AND ANSWERS FROM VENDORS**

**Q1** Provide additional details about the following requirement: Section B27.2 (e) Document Control: (i) process and convert data to certain formats.

**A1**

The LIMS solution should be able to support the storage of electronic documents such as MS Office and PDF and link them to LIMS data where appropriate. The intent is to allow administrators and users to store documents in the context of various LIMS information such as test methods, standard operating procedures (SOPs), test samples, test results, etc. The document control features should include the ability to:

- upload and index documents
- enforce version control as documents change over time
- provide full text search of stored documents within the LIMS
- export to PDF or other relevant formats
- add documents as attachments

**Q2** **Does the Laboratory intend to have instruments interfaced to the LIMS?**

**A2**

Yes, requirements as per section B27.5 Data Integration in the RFQ. The intent is to interface laboratory instruments to the LIMS where feasible. Feasibility will be based on the capacity of the laboratory instrument to support integration. The selected LIMS will have options for interfacing instruments and other laboratory equipment, such as refrigerators, that require monitoring.