



**The City of Winnipeg**  
**Community Services Department Recreation Services**  
**Equipment Loans – 565 Watt Street – Wpg., MB. – R2K 2S2**  
 E-mail: [cms-family-recreation@winnipeg.ca](mailto:cms-family-recreation@winnipeg.ca)  
[cms-equipmentloans@winnipeg.ca](mailto:cms-equipmentloans@winnipeg.ca)  
 Phone : 986-7426

Phone: (204) 986-7426  
 FAX: (204) 986-8183

## Equipment Loan Form

**Pickup/Return Location: Equipment Loans Depot – 565 Watt Street (Rear Compound)**

User Name (Contact): \_\_\_\_\_

Associated Group: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: (Res.) \_\_\_\_\_ (Bus.) \_\_\_\_\_ (Fax) \_\_\_\_\_

Email address \_\_\_\_\_

Pickup Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Pickup Time: \_\_\_\_\_ Return Time: \_\_\_\_\_

Kits	Qty.	Carnival Games	Qty.	Specialty	Qty.
Badminton				Bonfire Pit	
Baseball				Hula Hoops	
Broomball				Megaphone	
Gymnic Ball				Pylons	
Horseshoe				Tent	
Lawn Darts				Other:	
Parachute					
Picnic Kit					
Ring Toss					
Sports Kit					
Street Hockey					
T-Ball					
Tug-a-war Rope					
Volleyball					

Payment Enclosed: \$ \_\_\_\_\_  Cash  Cheque  VISA  MasterCard

VISA/MC #: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signature : \_\_\_\_\_ Name on Card: \_\_\_\_\_

### OFFICE USE ONLY

Admin. Fee: \$ \_\_\_\_\_

User Fee: \$ \_\_\_\_\_

Damage Deposit Received \$ \_\_\_\_\_  Returned

\$ \_\_\_\_\_

Damage Deposit Charged \$ \_\_\_\_\_  Charged

GST: \$ \_\_\_\_\_

Processed By: \_\_\_\_\_

**Total Cost:** \$ \_\_\_\_\_

**Note: All pick-up and delivery of equipment is the responsibility of the Renter.  
 Late Fees will be charged on late returns.**