



City Clerk's Department • Bureau du Greffier

July 27, 2017



**Re: Request for access to information under Part 2 of *The Freedom of Information and Protection of Privacy Act*: Application Number 17 07 488**

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On July 5, 2017, the City of Winnipeg received your request for access to the following:

*A list of all briefing materials (memos, reports, notes and presentations) prepared for CAO Doug McNeil from June 1 to June 30, 2017*

Since no list of briefing notes exists, we have created a list using screenshots of file directories, as permitted by section 10(2). Your request for access has been granted in part, with severing under section 23(1)(a) of the Act:

***Advice to a public body***

23(1) *The head of a public body may refuse to disclose information to an applicant if disclosure could reasonably be expected to reveal*  
(a) *advice, opinions, proposals, recommendations, analyses or policy options developed by or for the public body or a minister*

The list is comprised of filenames of briefing notes. These files were named by department employees in the course of preparing the briefing notes. In some cases, information in the filenames reveals the substance of confidential advice from the department to the CAO. In those instances, we have exercised our discretion to sever it.

In accordance with section 14(1)(a) of the Act, a copy is enclosed. As required by section 7(2) of the Act, we have severed information that is excepted from disclosure and have provided you with as much information as possible.

Section 59(1) of the Act provides that you may make a complaint about this decision to the Manitoba Ombudsman. You have 60 days from the receipt of this letter to make a complaint on the prescribed form to the Manitoba Ombudsman (Mail: 750-500 Portage Avenue, Winnipeg MB R3C 3X1; Telephone 204-982-9130 or 1-800-665-0531).

If you have any questions, please call me at (204) 986-3141.

Sincerely,

Denise Jones  
Access and Privacy Coordinator



Access and Privacy Office  
50 Myrtle Street • Winnipeg • Manitoba • R3B 1B9  
www.winnipeg.ca

FIPPA 17 07 488 – List of Briefing Notes to CAO, 1-30 Jun 2017

23(1)(a)				
 17-0621 Briefing Note Compensation Dis...	6/22/2017 4:25 PM	Microsoft Word 9...	131 KB	
 budgetmemoprovincmtgmay172017.doc	6/15/2017 12:17 AM	Microsoft Word 9...	532 KB	
 budgetprovjune2017.doc	6/15/2017 12:17 AM	Microsoft Word 9...	134 KB	
 17-0621 - Briefing Note Compensation Di...	6/21/2017 12:35 PM	Microsoft Word 9...	131 KB	
23(1)(a)				
 17 05 31 Briefing Note re Units.doc	6/6/2017 3:00 PM	Microsoft Word 9...	37 KB	
 17-0526 Commuter Challenge BN to CAO 2017.docx				6/6/2017 12:09 PM
 17-0613 Transit Bus Shelter Lease -				23(1)(a)
23(1)(a)				
 2017 05 29 - BN Dunn-Rite.doc	6/22/2017 5:37 PM	Microsoft Word 9...	3,183 KB	